

THEATRICS STUDENT ENROLMENT FORM

Student Information	Parent / Guardian Information
First name _____ Last name _____ Age _____ Date of birth _____ Boy <input type="checkbox"/> Girl <input type="checkbox"/> Which school does your child attend? _____ Has your child trained previously at another Stage / Dance School? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please write the name of school _____	Name Mr. Mrs. Ms. (Please circle) _____ Relationship (i.e. Mother) _____ Address _____ _____ Post Code _____ Home ☎ _____ Mobile ☎ _____ Emergency ☎ _____
Parent/Guardian e-mail address: _____	
Please select your preferred location & day Aldridge on Tuesday <input type="checkbox"/> Fradley on Thursday <input type="checkbox"/> Lichfield on Friday <input type="checkbox"/> Lichfield on Saturday <input type="checkbox"/>	
Please write the name and preferred time of the class(es) selected (as per prospectus / flyer) _____	
Does your child suffer from any medical conditions or allergies? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please explain clearly below with details of any medication _____	
Does your child have any special needs? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please explain clearly below with details of any action required _____	
Cheque enclosed for £ _____	Enrolment Date _____ (Date of first class)
Please make cheques payable to THEATRICS STAGE SCHOOL and send by post with this form to Adam & Nicky Wright, 2 The Cricketers, Alrewas, Staffs. DE13 7DJ. Please return your form (and cheque if there is availability in your preferred class). A confirmation letter will be issued if space is available. If there are any questions relating to this form please contact Theatrics at the number below.	
Signed _____ (Parent or Guardian) <i>PLEASE NOTE: By signing this form you are agreeing to the company's terms and conditions listed separately.</i>	
For Office Use Only	
Enrolment Sent - Date: _____	Payment Received <input type="checkbox"/> Confirmation Sent - Date: _____



Theatrics Terms & Conditions

- Fees are non-refundable for missed classes except for genuine medical reasons, in which case the amount will be credited to the next term's fees. This will only apply if the parents or guardians call prior to the start of the class where possible.
- Discounts are available on classes and uniform purchases when three or more family members attend the school. (*Please ask about these prior to enrolment*).
- When students participate in shows requiring rehearsal outside normal class time, a charge may be made to Parents for this additional coaching.
- The cost of any costumes for shows will be at the expense of the parents / guardian. However Theatrics will purchase these at cost price on your behalf.
- Theatrics will not accept responsibility for siblings or friends who may attend a Theatrics venue with a parent / guardian but are not enrolled students.
- Any student wishing to leave the course is required to give ONE MONTH'S NOTICE in writing. Fees will not be refunded for portions of the term that are missed, however un-cashed post dated cheques will be returned provided notice is given as above. When the school is working towards a major production and is in the second term of rehearsal, Theatrics requires TWO MONTHS NOTICE of intention to leave, this will permit any changes to choreography to be made and to re cast parts allowing enough time for scripts to be learned. Failure to give notice in either case, even at the end of a term period, may result in Theatrics applying for County Court Rulings to claim the following terms fees until notice is properly given.
- Bank fees relating to returned cheques will be charged back to the account holder, this is a fixed charge of £7.50 per cheque.
- Theatrics reserves the right to cancel classes if necessary but will credit the next term's fees.
- Theatrics reserves the right to substitute or change teachers as required during the term period either temporarily or permanently without giving notice to students or parents. The replacement teacher will always be of a requisite standard as judged by the principals.
- Theatrics reserves the right to change the venue of a class either temporarily (in an emergency) or permanently, but will always seek to keep it within a reasonable radius of the original location and wherever possible effect changes after holiday breaks.
- Fees should be paid in advance. Should they still be outstanding, two weeks after the commencement of term, we reserve the right to refuse entrance to the class by the student in question.
- Failure to pay fees without explanation, when participation in classes has already taken place may result in Theatrics applying for County Court Rulings to reclaim unpaid fees.
- Although we will endeavour to collect and hold personal items left at the studios, Theatrics cannot accept responsibility for finding & returning lost property. Unclaimed items will be recycled after one term.
- Students are NOT permitted to bring guests to watch classes, unless arrangements have been made with Theatrics prior to the class. The guest and parent / guardian must sign a disclaimer indemnifying Theatrics from any responsibility for the guest in accordance with insurance guidelines.
- Self serve tea and coffee facilities are provided free of charge to parents as a goodwill gesture and are not monitored by our staff. Theatrics cannot be held responsible for any accidents arising from the use or misuse of equipment used for making hot drinks.
- Should weather conditions make it unsafe to travel to and from a theatrics venue, a notice will be displayed on our website informing Students of the closure, as well as a recorded message on our phone (07905 222418). It is the responsibility of the parent to establish if the venue will be open or not. Fees will be credited to the next term.

Theatrics Stage School

www.theatrics.biz

♦ adam & nicky wright ♦ 2 the cricketers ♦ alrewas ♦ staffs ♦ DE13 7DJ ♦
♦ telephone - 01283 792495 ♦ mobile - 07905 222418 ♦
♦ email - nicky@theatrics.biz ♦